

# ATTENTION ALL RETURNING GMCS STUDENTS

Starting April 17th

## ANNUAL UPDATE OF INFORMATION 2023-2024 SCHOOL YEAR

ALL RETURNING STUDENTS ARE REQUIRED TO HAVE CURRENT DEMOGRAPHIC INFORMATION UPDATED AT THE BEGINNING OF EVERY SCHOOL YEAR.

- On-line Information Review completed with ParentVue
  - Click here to access the ParentVUE login page: [https://nm-gmc-psv.edupoint.com/PXP2\\_Login.aspx](https://nm-gmc-psv.edupoint.com/PXP2_Login.aspx) or click [QR Code](#)
  - PAPER Registration packets will not be available
  - Online registration is the only option to update information on students
    - School site staff will be available to help by providing you with an Activation Key. You already have an account since your child is currently enrolled with GMCS.
    - You **MUST** have a valid/accessible email address to access and setup your account
  - If you have already activated your account, then you can use your current account access to see the "2023-2024 New School Year Update of Information" option for each student you have enrolled with GMCS
  - If you have forgotten your password, you can click on the "Forgot Password" link on the ParentVue log in page or contact the school site for assistance in resetting your password.
  - Your child's registration for the new school year is not complete until you provide all required documents that you were unable to upload to the application
- Please make sure you have the following available to complete the registration process:
  - Parent/Guardian information and phone numbers
  - Emergency contact information and phone numbers
  - Valid email address for enrolling parent

THE APPLICATION WILL BE UNDER REVIEW UNTIL ALL DOCUMENTS ARE RECEIVED

### Required documents at time of registration:

- Residency proof – if your address has changed
  - To ensure students are identified with the correct attendance area school, the parent must provide proof of their physical address (not mailing)
  - Acceptable documents with the physical address listed, are:
    - NM Driver's license – current, not expired
    - Utility/Phone Bill, dated with 60 days of enrollment
    - Rental Agreement
    - Deed/Mortgage payment receipt, dated within 60 days of enrollment
    - Property tax bill for current year
- Custodial documents for anyone not listed as the parent on the student's birth certificate – documents must be updated for the beginning of the school year with new signatures.
  - Documents must be notarized and current – outdated documents will not be permitted
    - Acceptable documents:
      - Power of Attorney – where the parent and temporary guardian have both signed before a notary – this document is only good for 6 months. A new document must be submitted at the beginning of the school year and updated in January.
      - Care Giver's affidavit – if the parent listed on the birth certificate is unavailable and cannot be found, then this form may be put in place for the current care giver to enroll student. Must be signed before notary. This document is good for one school year. A new document must be submitted at the beginning of the school year.
      - Court document granting temporary custody – this document is only good for six months unless otherwise stated.
      - Court document granting permanent custody



PARENT VUE

**NEW STUDENT  
ENROLLMENT  
INFORMATION WILL  
BE AVAILABLE IN  
JULY 2023.**

Failure to complete the Annual Update of Information could lead to your child's withdrawal from school. They will lose their schedule and you will have to re-enroll the student, with a similar process as above. School sites will begin review of Annual Update immediately and will begin identifying students who have not been processed.



**GALLUP-McKINLEY  
COUNTY SCHOOLS**